

November 20, 2020

Minutes

The Northwestern Joint Fire District Board met in Special session at 8:30 a.m. at the Liberty Township Community Center. The Special Meeting was published in the November 14, 2020 edition of the Marysville Journal Tribune and posted at the District Office. The purpose of the Special Meeting was to discuss the results of the OFCA recommendations for the Fire Chief position and to conduct District business. The Northwestern Joint Fire District Board opened the meeting with the Pledge of Allegiance. The following Trustees were present: Ms. Beth Marshall, Mr. Logan Rife and Mr. Jerry McClary. Ms. Allison Hamilton was in attendance.

Mr. Lloyd Segner, Liberty Township Fire Chief and Mr. Dave Thomas, Liberty Township Assistant Fire Chief were in attendance. Chief Stan Crosley from the OFCA joined in via phone.

- I. Mr. Rife made a motion, with a second from Ms. Marshall to go into Executive Session to review the OFCA recommendations. All were in favor.

The District Board went into Executive Session at 8:45 a.m..

- II. Mr. Rife made a motion, with a second from Mr. McClary to adjourn Executive Session at 9:40 a.m.. All were in favor.

The Board discussed the applicants' qualifications. The Board discussed their conversation with Chief Crosley. After further discussion the Board agreed to select five candidates to go on to Oral Board with the OFCA.

- III. Mr. Rife made a motion, seconded by Ms. Marshall, five candidates from the Fire Chief Applicant Summary as presented by the OFCA move on to the OFCA Oral Board. All were in favor.

The November 11, 2020 Minutes were reviewed.

- IV. Ms. Marshall made a motion to accept the November 11, 2020 Northwestern Joint Fire District meeting minutes, Mr. McClary seconded the motion. All were in favor

Ms. Hamilton presented the Board with check numbers 10308 and 10309. Check number 10308 was for copying fees to Pat's Print Shop and check number 10309 was reimbursement for office supplies to the Fiscal Officer.

- V. Ms. Marshall made a motion, with a second from Mr. McClary to approve the payments as presented. All were in favor

Ms. Hamilton advised she forwarded the Fire Chief letter and the bank letter to Ms. King from Medicount.

Ms. Hamilton will be working on the Fire Marshall/VFF application. If she did not get to it today, she would work on it on Monday. She was waiting for valuation information from the County Auditor's office. If she doesn't receive the information; she will submit with the tax valuation versus actual market values.

Ms. Hamilton informed the Board that the credit card application was denied due to the “business” being too new. She reached out to Richwood Bank and they are reaching out to the credit card vendor.

Ms. Hamilton met with Mr. Thomas and FF Heminger to review the 2021 Temporary Budget. Information on expenditures and vendors was requested from Mr. Rea. Ms. Hamilton will have a final temporary budget for the Board at the next meeting.

Ms. Hamilton presented the Board with the current wages for Liberty Township Fire Department. There was discussion of a one time bonus with stipulations. Chief Segner recommended an increase to the wages versus a bonus. This matter will be discussed at the next meeting. Ms. Hamilton advised there will need to be a motion to approve wages prior to the staff being paid.

Mr. Thomas advised he was awaiting to hear from Mr. Comstock on the Lease Agreement.

The Board reviewed the contracts for ImageTrend and the Medical Director. Mr. Thomas advised ImageTrend was honoring the Liberty Township rate for the new District. ImageTrend’s contract listed a set up fee of \$1500 along with an annual fee of \$1065.41. The Medical Director contract listed a quarterly fee of \$500. After further discussion the Board approved both contracts.

- VI. Mr. Rife made a motion, with a second from Mr. McClary to accept the ImageTrend contract as presented. In the same motion, the Medical Director Contract was also accepted as presented. All were in favor

Ms. Marshall made a motion, with a second from Mr. McClary to adjourn the November 20, 2020 Northwestern Joint Fire District Board meeting. All were in favor. Meeting was adjourned at 10:08 a.m..

Respectfully Submitted By:

Allison M. Hamilton, Fiscal Officer

Northwestern Joint Fire District

Reviewed:

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Logan Rife

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Beth Marshall

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Jerry McClary

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