

# NORTHWESTERN JOINT FIRE DISTRICT

October 13, 2021

Minutes

A town hall meeting was held prior to the start of the regularly scheduled Board meeting. It is noted the town hall meeting was advertised in the legal section of the Marysville Journal Tribune on September 11, 2021. Ms. Giles advertised the town hall meeting in her section of the MJT. The Citizens for the Northwestern Fire District PAC committee sent out brochures to residents in the Northwestern Joint Fire District as it related to the upcoming levy and the town hall meeting. Chief Merrick greeted the residents and went over the need for the upcoming levy with a power point presentation. Ms. Andrea Weaver, Union County Auditor, attended and answered questions. Ms. Weaver explained the District, by Ohio law, has to have uniformity in taxation throughout the District. All entities have to be on the same level of millage. Once the levy is passed for the District, Ms. Weaver will ask each Township to pass legislation to zero out each individual Township levy. This means any current levy funding will no longer be collected and the new levy will take its place.

Following the town hall session, the District Board opened the regular meeting with the Pledge of Allegiance. Mr. Jerry McClary, representative of Liberty Township, Ms. Beth Marshall, representative of Taylor Township, and Ms. Allison Hamilton, Fiscal Officer were in attendance. Mr. Rife was unable to attend. Chief Tim Merrick, Mr. Rob Morey and Mr. Mike Moffett were noted in attendance. Several Fire Department members and families were present.

Vice-Chair, Mr. McClary turned the meeting over to Chief Merrick to conduct the Officer pinning and swearing in ceremony. Each Officer selected a family member to pin their bugles. Chief Merrick then swore in the following as Lieutenants of the Northwestern Joint Fire Department: Firefighter Chad Heminger, Firefighter Kim Barrett and Firefighter Rob Morey. Each Lieutenant was presented Officer helmets and shields from the Board of Trustees. The Officers then signed their appointment certificates.

At the conclusion of the ceremony, the Board continued the meeting.

The Board reviewed the September 8, 2021 minutes.

- i. Ms. Marshall made a motion to accept the minutes; Mr. McClary seconded the motion. All were in favor.

Ms. Hamilton provided the Board with the 2021 September Bank Reconciliation, purchase orders, payments, payroll and receipts. Ms. Hamilton noted there were no unusual or noteworthy expenses. In review of the year to date line item appropriations and revenues, the expenses are running under 50% appropriated and the revenues are over 90% collected.

- ii. Ms. Marshall made a motion to accept and approve the Fiscal Officer's Financial Report and approve the payments as presented. Mr. McClary seconded the motion. All were in favor.

Ms. Hamilton asked the Board to keep in mind, as the District continues to grow, it may be beneficial to look at bringing on an Administrative professional that could also serve as a future Fiscal Officer.

Chief Merrick went over the Chief's report. The month of September saw an increase in runs compared to last year. The Department calculated 51 hours of training. One of the training

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sessions was cardiac training with Dr. Cortez. The Department also had a full scale drill at the Elementary. The Chief pointed out the Department had a 65% fill rate.

Chief Merrick advised the Board additional turn out gear and equipment needed to be purchased from the Small Tools & Equip. line and asked to move unencumbered appropriations from the Operating Supply line. After discussion, it was determined there were enough unencumbered appropriations to meet the request.

The Station renovations continue, the kitchen is almost complete and the cost for the total project is looking to come under budget.

Chief Merrick asked the Board to sign a Certificate of Appreciation for Chief Golden recognizing his retirement and 50 years of service with the Marysville Police Department.

Chief Merrick presented the Board with two new hires for Part-time.

- iii. Mr. McClary made a motion to approve the new hires, as presented by Chief Merrick. Ms. Marshall seconded the motion. All were in favor.
- iv. Mr. McClary made a motion to approve the Fire Chief's report. Ms. Marshall seconded the motion. All were in favor.

As there was no further business or new business to discuss, Ms. Marshall made a motion to adjourn the meeting, with Mr. McClary seconding the motion. All were in favor. The Meeting was adjourned at 8:04 p.m..

Respectfully Submitted By:

Allison M. Hamilton, Fiscal Officer

Northwestern Joint Fire District

Reviewed:

\_\_\_\_\_ Logan Rife

\_\_\_\_\_ Beth Marshall

\_\_\_\_\_ Jerry McClary