

NORTHWESTERN JOINT FIRE DISTRICT

February 9, 2022

Minutes

The Northwestern Joint Fire District Board met in Regular Session at 7:00 p.m.. The Board opened the meeting with the Pledge of Allegiance. Mr. Logan Rife, representative of York Township, Ms. Beth Marshall, representative of Taylor Township, Mr. Jerry McClary, representative of Liberty Township and Ms. Allison Hamilton, Fiscal Officer were in attendance. Chief Tim Merrick, Mr. Dave Thomas, Mr. Mike Moffett and Mr. Rob Morey were also noted in attendance.

The Board reviewed the January 12, 2022 minutes.

- i. Mr. McClary made a motion to accept the minutes; Ms. Marshall seconded the motion. All were in favor.

Ms. Hamilton provided the Board with the 2022 January Bank Reconciliation, purchase orders, payments, payroll and receipts. The Board was presented the 2022 Appropriations and Estimated Resources. There were line items added to accommodate the purchase of Radios and Turn Out Gear. If the District would purchase a replacement Station Truck an additional line would be added for that specific purchase. With these additions, the bottom line of the appropriations has not changed.

Ms. Hamilton reported that the 2021 OSHA log was completed and the summary has been posted accordingly. The 2021 Annual Financial Report has been completed; Ms. Hamilton will email the report to the Board. There is a meeting scheduled next week to meet with the insurance broker to discuss employee benefits for Full Time staff. Ms. Hamilton will check with OP&F on an additional resolution for the Full Time staff; there is one in place for the Fire Chief.

- ii. Mr. Rife made a motion to approve the 2022 Appropriations & Estimated Resources. Ms. Marshall seconded the motion. All were in favor.

Chief Merrick, presented the Board with his monthly report and the 2021 NWJFD Annual Review packet. The Department seen 45 runs for the month of January. There were 70 hours logged for training and for the first time in several months the Department had a shift fill rate over 90%.

Chief Merrick advised the Board there was a 2 interview process developed and presented the Board with a draft proposal of the compensation package.

The Chief was able to move forward with setting up a Verizon account and presented the Board with a quote for 7 replacement I-Pads for the Fire & EMS vehicles and the monthly cost.

A representative from ISO will be meeting the Chief at the Fire Station to do a re-evaluation in order to receive a better rating.

The Department did not receive the MARCS grant from the State for the Radios. The Chief was able to contact the representative directly at Motorola and was able to obtain the State Bid quote for the radios. Without the grant it is only costing the District less than \$4000 more for 10 radios. The quote is only good until June 3rd of this year. The company is expecting a significant increase on the equipment. The current radios are 16 years old and parts are no longer available; in addition, they will be obsolete by 2025.

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The Fire Department will hold a gathering on March 12th to pay respects to those that served Liberty Township Department and to welcome the members serving the Northwestern Fire Department. The Fire Association along with Liberty Township will make contributions to the event.

The Fire Chiefs met and will be focusing on the SOG's; water supply, road safety, accountability, staging and apparatus placement. Chief Merrick will be the point of contact for Union County Fire & EMS for the 2024 solar eclipse event with the State.

The Chief attended a ZOOM meeting with the County Commissioners for the solar fields. Another project is being developed, Liberty Solar, located on Johnson Road and is under the 50mKw.

Nissin International donated over a hundred pairs of socks, gloves and hats to the Raymond Elementary.

The Fire Department performed a home adoption inspection.

Chief Merrick presented a quote from Gordon Flesch for the lease of a copier. The lease includes maintenance, parts, labor & supplies including toner.

Chief Merrick requested to initiate the process to hire 2 new members.

- iii. Ms. Marshall made a motion, with a second from Mr. Rife to approve the quote from Gordon Flesch for the lease of a Canon iRADVDC3826i copier. The lease is 60 months for \$119.18 per month.
All were in favor.
- iv. Mr. Rife made a motion, with a second from Mr. McClary to approve the quote from Verizon for the replacement of 7 I-Pads \$2519.93 and the monthly fee of \$209.93.
All were in favor.
- v. Mr. McClary made a motion, with a second from Mr. Rife to approve the quote for 10 MARCS radios from Motorola in the amount of \$38,974.20.
- vi. Mr. Rife made a motion to proceed with the hiring process for FF Carl and FF Dotson. Mr. McClary seconded the motion.
All were in favor.
- vii. Mr. Rife made a motion with a second from Mr. McClary to approve the Chief's Report.
All were in favor.

Ms. Marshall advised the Board there was a meeting at the Veteran's Auditorium on February 22ns at 7:00 p.m..

Mr. Rife made a motion to adjourn the meeting, with Mr. McClary seconding the motion. All were in favor. The Meeting was adjourned at 8:31 p.m..

Respectfully Submitted By:

Allison M. Hamilton, Fiscal Officer

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Reviewed:

_____ Logan Rife

_____ Beth Marshall

_____ Jerry McClary