

# NORTHWESTERN JOINT FIRE DISTRICT

April 13, 2022

Minutes

The Northwestern Joint Fire District Board met in Regular Session at 7:00 p.m.. The Board opened the meeting with the Pledge of Allegiance. Mr. Logan Rife, representative of York Township, Ms. Beth Marshall, representative of Taylor Township, Mr. Jerry McClary, representative of Liberty Township and Ms. Allison Hamilton, Fiscal Officer were in attendance. Chief Tim Merrick and Lt. Rob Morey were also noted in attendance.

The Board reviewed the March 9, 2022 minutes along with the March 28, 2022 Emergency Meeting minutes.

- i. Mr. Rife made a motion to accept the March 9, 2022 and March 28, 2022 minutes; Ms. Marshall seconded the motion.  
All were in favor.

Ms. Hamilton provided the Board with the 2022 March Bank Reconciliation, purchase orders, payments, payroll and receipts. There was no unusual accounting items to review. Ms. Hamilton asked the Board to revise their approval on the MARCS radios. The initial amount approved was \$38,974.20, however with the addition of the charging stations & holsters, the amount needed would be \$39,932.10. Ms. Hamilton advised the Board the First ½ Real Estate receipts were received. The amount received was \$1,064,982.00 and the County Auditor fees were \$19,505.00. Ms. Hamilton presented the Deferred Compensation agreement to the Board. This is a supplemental retirement account for Full Time staff. It does not cost the District anything to participate. It is a matter of the staff member signing up and the District withholding & submitting employee contributions to the program. Ms. Hamilton set up an account with the State of Ohio (OAKS) as a supplier in order to receive State funds from the Rollback & Homestead state portion.

- ii. Mr. Rife made a motion to accept the Financial Report. Ms. Marshall seconded the motion.  
All were in favor.
- iii. Mr. McClary made a motion to approve the amount of \$39,932.10 to cover the addition of the MARCS radios charging stations & holsters. The initial amount of \$38,974.20 had been previously approved for the MARCS radios. Ms. Marshall seconded the motion.  
All were in favor
- iv. Ms. Marshall made a motion for the Northwestern Joint Fire District to offer a supplemental retirement benefit through the Ohio Deferred Compensation program. Mr. McClary seconded the motion.  
All were in favor

*Mr. Rife made a motion for the Board to enter into Executive Session to discuss personnel. Mr. McClary seconded the motion. The Board entered into Executive Session at 7:20 p.m.*

*Mr. Rife made a motion to exit Executive Session and resume the regular session of the NWJFD Board. Mr. McClary seconded the motion. The regular session of the Board resumed at 7:35 p.m.*

## NORTHWESTERN JOINT FIRE DISTRICT

Chief Merrick, presented the Board with his monthly report. The Chief reported there were 34 calls for the month of March and the Station shifts were filled at 90%. The Department had 115 hours in training. Ventilation training is scheduled for April 30<sup>th</sup>. The Chief pointed out that the Station handled 4 back to back calls that were received within one hour. Between the staffing and volunteers, the Department was able to effectively and efficiently handle the calls. The Board commended the Department for its response.

Firefighter Daum will begin his Full Time shift on April 17<sup>th</sup>, Firefighter Furry will begin May 1<sup>st</sup> and Firefighter Barrett will begin June 19<sup>th</sup>. At this time, the Department is not hiring for Part-Time positions in order to identify needs after the Full Time members are in place.

The SOG's are updated and the Chief attended the County Fire Ground SOP committee meeting.

The Shriners club approached the Chief and advised there was funding available to purchase a new Thermal Imaging Camera.

The Department is organizing and scheduling truck maintenance.

The new copier has been installed.

The Chief is meeting with the Union County Health Department about funding for the Community Paramedicine program.

There was discussion about the Generator at the Fire Station. The Board asked the Chief to look at replacement.

The Chief presented the Board with 3 options for a new sign at the Station.

- v. Mr. Rife made a motion with a second from Mr. McClary to approve the Chief's Report. All were in favor.

There was discussion of the asset transfer from the Townships to the District; according to the Joint resolution the transfer should take place in July. The Board asked Chief Merrick to reach out to Mr. Comstock as it relates to the transfer.

Ms. Hamilton asked the Board if she could put together information for an office/administrative position. They were not opposed.

Ms. Marshall made a motion to adjourn the meeting, with Mr. McClary seconding the motion. All were in favor. The Meeting was adjourned at 8:35 p.m.

Respectfully Submitted By:

Allison M. Hamilton, Fiscal Officer

Northwestern Joint Fire District

Reviewed:

# NORTHWESTERN JOINT FIRE DISTRICT

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Logan Rife

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Beth Marshall

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Jerry McClary