

NORTHWESTERN JOINT FIRE DISTRICT

June 15, 2022

Minutes

As the The Northwestern Joint Fire District Board postponed their June 8th meeting due to inclement weather, the Board met in Regular Session at 7:00 p.m. on June 15th. The meeting was published in the Marysville Journal Tribune on June 11, 2022 and the Fire Chief announced the meeting on the NWJFD Facebook page. The Board opened the meeting with the Pledge of Allegiance. Mr. Logan Rife, representative of York Township, Ms. Beth Marshall, representative of Taylor Township, Mr. Jerry McClary, representative of Liberty Township and Ms. Allison Hamilton, Fiscal Officer were in attendance. Chief Tim Merrick was present via phone, Lt. Rob Morey, Mr. Dave Thomas and Mr. Mike Moffett. The Leesburg Township Trustees, Mr. Bill Lowe, Mr. Jeff Robinson and Mr. Kevin Dotson were in attendance as guests.

Mr. Rife welcomed the guests from Leesburg Township.

The NWJFD Trustees went back to their respective Township Boards and discussed the District expanding and adding Leesburg Township to the District. All three Township Boards were supportive of adding Leesburg. Running a second station and closer access to Parrott Village makes sense. The Board would welcome Leesburg into the District.

Mr. Lowe advised the first step would be a vote to invite Leesburg Township. Mr. Rife advised, Mr. Comstock, legal counsel would be consulted. In addition, to put each Township's vote of intention on record; each Trustee would go back to their Township Boards at their next meeting and hold an official vote. If Leesburg would wish to proceed with NWJFD; the details would be worked out in resolution. Chief Merrick advised per Mr. Comstock, the resolution would also have an out clause.

In discussion, there are feasible ideas and ways to staff two stations. The Leesburg Trustees would discuss their options and have a decision made at their July 5th meeting.

Mr. Thomas was excited about seeing the potential for growth and gave a background of the formation of the Northwestern Joint Fire District.

The Board thanked the Leesburg Township Trustees for attending the meeting.

The Board reviewed the May 11, 2022 minutes.

- i. Mr. McClary made a motion to accept the May 11, 2022 minutes; Ms. Marshall seconded the motion.
All were in favor.

Ms. Hamilton provided the Board with the 2022 May Bank Reconciliation, purchase orders, payments, payroll and receipts. There were no unusual accounting items to review. Checks 10626-10631 were listed as void on the payment listing provided.

- ii. Mr. Rife made a motion to accept the Financial Report. Mr. McClary seconded the motion.
All were in favor.

NORTHWESTERN JOINT FIRE DISTRICT

Lt. Morey, presented the Board with the Chief's monthly report. The Chief reported there were 50 calls for the month May (there were 31 calls in May of 2021) and the Station shifts were filled at 95%. It is noted that July's shifts are already filled at 90%.

The Tanker's primer motor was replaced.

The members are beginning to attend leadership training and secondary education certifications.

Chief Merrick discussed abandoned properties.

Chief Merrick provided a list of grant reimbursement opportunities within his report. This will help the Department focus on enhancing training opportunities.

Chief Merrick had a list of action items for the Board to review and vote on. Following discussion and tabling items 4 and 8 on the Chief's action list:

- iii. Mr. Rife made a motion to approve the following items:
 - 1. Approve the request to loan gear and liability coverage for Kyle Holbrook
 - 2. Approve the following Permanent Part Time new hires: FF Aiden Smith and FF Daniel Gray.
 - 3. Approve the purchase of 4 tires and rims for the Grass Truck.
 - 4. Approve the Quote from G&G Fitness for the purchase of a Treadmill in the amount of \$3994
 - 5. Approve the purchase of battery operated power tools and lights; purchase up to \$3500
 - 6. Approve the quote from Richwood Marketing for the NWJFD Station Sign in the amount of \$715
 - 7. Approve the layer link agreement for the radios at \$63.50 per radio.
Mr. McClary seconded the motion. All were in favor.

- iv. Mr. Rife made a motion for the NWJFD to approve the expenditure of \$2000 as outlined in the Lease Agreement with Liberty Township. Ms. Marshall seconded the motion. Mr. McClary abstaining from the roll call vote; the motion carried with Mr. Rife and Ms. Marshall in favor.

It was recognized that the date for a political subdivision, per the Joint Resolution, to withdrawal from the District, is June 30, 2022. It is noted, monies collected and on hand, prior to the formation of the District, by the Townships for Fire and EMS services can only be used for that purpose in which collected. Per Chief Merrick, Mr. Comstock advised the District would make a motion to request the amount of Fire & EMS funds from each Township. The Townships would read the request and respond and make a resolution to release the funds to the District. Once the minutes have been finalized at each Township, the District will then make a motion to accept the funds.

- v. Mr. Rife made a motion to request the dollar amounts to be transferred to the District from Liberty Township, Taylor Township and York Township; per the Joint Resolution for the Creation and Operation of the Northwestern Joint Fire District; signed by each Township, the deadline for the Township's to withdrawal from the District is June 30, 2022. Therefore,

NORTHWESTERN JOINT FIRE DISTRICT

effective July 1, 2022, the Northwestern Joint Fire District has been in operation for two years. Mr. McClary seconded the motion. All were in favor.

- vi. Mr. McClary made a motion with a second from Ms. Marshall to approve the Chief's Report. All were in favor.

Ms. Marshall suggested the Fire District send sympathy cards to families in the event of a passing of a patient. Lt. Morey advised to discuss with the Chief.

Mr. Moffett invited the NWJFD to Liberty Township's bi-centennial celebration to be held September 17, 2022.

Mr. Moffett reported the UC Commissioners voted to abide by the letters submitted by the Townships as it relates to Solar and Wind Farms.

With there being no further business, Mr. Rife made a motion to adjourn the meeting, with Ms. Marshall seconding the motion. All were in favor. The Meeting was adjourned at 8:48 p.m.

Respectfully Submitted By:

Allison M. Hamilton, Fiscal Officer

Northwestern Joint Fire District

Reviewed:

_____ Logan Rife

_____ Beth Marshall

_____ Jerry McClary