

NORTHWESTERN JOINT FIRE DISTRICT

July 12, 2023

Minutes

The Northwestern Joint Fire District Board met in Regular Session at 7:00 p.m.. The Board opened the meeting with the Pledge of Allegiance. Mr. Logan Rife, representative of York Township, Ms. Beth Marshall, representative of Taylor Township, Mr. Jerry McClary, representative of Liberty Township. Mrs. Allison Hamilton, Fiscal Officer was in attendance. Chief Merrick was in attendance along with Mike Moffett.

The Board reviewed the June 14, 2023 minutes.

- I. Mr. Rife made a motion to accept the minutes with the correction. Ms. Marshall seconded the motion.
All were in favor.

Mrs. Hamilton advised the Board the following checks were voided 10882-10890. There were no unusual expenses; a payment listing report from the May meeting to current was in the Board's packet. Mrs. Hamilton advised the Board that with the addition of the sweep account with the Richwood Bank; the bank reconciliation is not a smooth process. She anticipates the bank recs will hopefully self adjust. It may take a few months for this to happen.

- II. Mr. McClary made a motion to accept the Financial report and approved the payments as presented. Ms. Marshall seconded the motion. All were in favor.

Chief Merrick presented his report to the Board. The Department responded to 66 calls. There was adequate staffing to handle the run volume with a 99% fill rate. The Department had 358 hours of training.

Thank you cards were sent to organizations and people that assisted with Chief Segner's funeral. Ms. Moffett will send thank you cards for donations on behalf of the Association. The Station Trucks are decal'd and have lights & sirens installed. The Department is continuing to accept applications for Full Time & Part Time positions. The Chief is anticipating to conduct interviews later in the month. There are 9 Full Time members. Parts for the new sign for Station 301 have been received and the sign should be in place in the next few weeks. Working on the GovDeal account with training on July 13th. The LODD trailer was delivered to Defiance. The Department is working on pre-incident, incident action plan and post action report for LODD. Turn Out gear sizing is scheduled for July 12th. Fire Attack Class is scheduled for August 4th-6th.

- III. Mr. Rife made a motion to accept the Chief's report. Mr. McClary seconded the motion. All were in favor.
- IV. Mr. Rife made a motion to authorize the donation of \$250 to the National Fallen Firefighters. Mr. McClary seconded the motion. All were in favor.
- V. Mr. Rife made a motion to accept the quote from Bullet to outfit both new trucks at \$5000 per truck. Ms. Marshall seconded the motion. All were in favor.
- VI. Mr. McClary made a motion to put the Tanker on GovDeals.com with a minimum bid of \$1500. Mr. Rife seconded the motion. All were in favor.

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- VII. Mr. Rife made a motion to accept the quote for \$220 per year from Air Conditioning and Refrigeration for preventative maintenance services at Station 301. Ms. Marshall seconded the motion. All were in favor.
- VIII. Mr. Rife made a motion to approve the installation of a heater by Eller as quoted for \$3850. Mr. McClary seconded the motion. All were in favor.
- IX. Mr. McClary made a motion to purchase 9 sets of Turn Out gear; not to exceed \$6000 per set. Ms. Marshall seconded the motion. All were in favor.

There was discussion on the best way to process reimbursements to staff for training and educational expenses. Chief Merrick discussed a new model for POC members to help pay for additional schooling.

There was discussion and proposed changes as a result of the pregnancy fairness act. Chief Merrick is working with Dr. Tanner and Mr. Comstock on the updates to the policies. Chief Merrick also went over other State Bills being passed.

- X. Mr. Rife made a motion to accept Liberty Township's partial distribution to the District in the amount of \$1,245,020.33. Ms. Marshall seconded the motion. The motion passed with Mr. McClary abstaining.

There was discussion of safe haven boxes for babies and maybe grants to fund the boxes.

At 8:40 p.m. Ms. Marshall made a motion to go into executive session to discuss personnel. Mr. Rife seconded the motion. The Board went into executive session.

At 9:04 p.m. Ms. Marshall made a motion to exit executive session and adjourn the meeting. Mr. Rife seconded the motion. All were in favor.

Respectfully Submitted By:

Allison M. Hamilton, Fiscal Officer

Northwestern Joint Fire District

Reviewed:

_____ Logan Rife _____ Beth Marshall

_____ Jerry McClary _____ Bill Lowe