

NORTHWESTERN JOINT FIRE DISTRICT

October 8, 2025

Minutes

The Northwestern Joint Fire District Board met in Regular Session at 6:00 p.m.. The Board opened the meeting with the Pledge of Allegiance. Ms. Beth Marshall, representative of Taylor Township, Mr. Logan Rife, representative of York Township (arrived following start of meeting), Mr. Bill Lowe, representative of Leesburg Township, Mr. Jerry McClary, representative of Liberty Township and Ms. Allison Hamilton, Fiscal Officer along with Ms. Amy Beeney, Administrator were in attendance. Chief Hawkins and Asst. Chief Cook were also in attendance. Lt. Collins was in attendance.

- I. Mr. Lowe made a motion to accept the August & September meeting minutes. Ms. Marshall seconded the motion. All were in favor; Mr. Rife not in attendance.

Ms. Hamilton provided the Board an overview of current expenditures & revenues. Discussed that PILOT funds would not be received until at least 2027. We won't know the amounts until fully processed.

- II. Mr. McClary made a motion to accept the Fiscal Officer's Financial Report; including the Purchase Orders/Blanket Certificates, payments and payroll. Mr. Lowe seconded the motion. All were in favor; Mr. Rife not in attendance.

Mrs. Beeney presented her report to the Board. Ms. Beeney attended the 6th Bugle conference-she will be a guest on the 6th Bugle podcast, met with Acloche and discussed training options, held PT & FT interviews with onboarding completed for the FT appointments and held exit interviews. The District was awarded the Workers Comp. Safety Intervention Grant in the amount of \$40K; this will be used towards the purchase of a power cot. In addition, the District was awarded the Firefighter Exposure & Environmental Elements Grant in the amount of \$12,499. This award will be utilized towards the purchase of structural fire gloves and particulate hoods. Phoenix Fire will honor the original quote. USDA confirmed that the District did not need to do a title search for the Leesburg addition. Bids have been extended to 10/29/25. Will be meeting with Clemans Nelson regarding HB 96 as it relates to Cyber Security.

- III. Ms. Marshall made a motion to accept the Administrator's report. Mr. McClary seconded the motion; Mr. Rife was not in attendance.

Chief Hawkins presented the Board with his report. The Department went on 57 runs. Box Alarms are being reviewed; honing in on the NFD 6 and NFD 7 areas. Sensible Products will be mounting equipment on the new engine; it is scheduled to go to Rosenbauer on 10/13/25. Station 292 exhaust has been installed; company to come back to calibrate the system. The multi department grant has been awarded; awaiting to hear back on the amount to be distributed to the District. This grant will be used towards the purchase of SCBA's; looking to purchase at least 16. The Chief wanted to extend recognitions in addition to the duty crew to the off duty members for fire scenes in Raymond and in Broadway. All members went above and beyond duty to support each other. There was discussion on the vests; Lt. Collins provided the sizing list. Lt. Collins advised the Board that the crew went to the Elementary School for Fire Safety week.

- IV. Ms. Marshall made a motion to approve the Chief's report. Mr. Rife seconded the motion. All were in favor.

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Mr. McClary made a motion to enter into executive session to discuss personnel and Union negotiations. Mr. Rife seconded the motion. All were in favor. The Board entered into executive session at 6:57 p.m..

At 7:52 p.m., Mr. McClary made a motion to end executive session and return to the regular session of the Board. Mr. Rife seconded the motion. All were in favor. The Board resumed regular session.

As there was no further business; Ms. Marshall made a motion to adjourn the meeting, with Mr. McClary seconding the motion. All were in favor. The Meeting was adjourned at 8:00 p.m..

Respectfully Submitted By:

Allison M. Hamilton, Fiscal Officer

Northwestern Joint Fire District

Reviewed:

_____ Logan Rife

_____ Beth Marshall

_____ Jerry McClary

_____ Bill Lowe